

Many constituents travel outside of our nation each day and seek assistance from my office. Because travel plans may not be predictable, I am pleased to provide you with information that will help you.

In order to apply for a United States Passport, you must be a United States resident, either by birth or naturalization. In addition, you will need to obtain two passport-sized photos and take a photo identification card with you when you apply. To determine what is acceptable information to submit to the Department of State, please click [here](#). If you are submitting a birth certificate as proof of citizenship, the document must be a certified copy and be issued by a state or county agency-not a hospital. If you need to obtain a copy of your birth certificate, contact the Department of Health in the county or State in which you were born. For your convenience, I am providing health department information in Ohio's 9th District:

Toledo Lucas County Health Department, 635 N Erie St, Toledo, OH 43624 (419) 213-4100 or [Toledo/Lucas County](#)

Lorain County: Contact the Lorain County General Health District at (440) 322-6367 or kpearce@loraincountyhealth.com

Erie County: Contact the Erie County General Health District at (419) 626-5623 or echd@buckeye-express.com

Ottawa County: Contact the Ottawa County Health Department at (419) 734-6800 or nosborn@cros.net

Ohio Department of Health, 246 N High St, Columbus, OH 43215 or [State of Ohio](#)

In order to make an application, you will need to apply at a designated Passport Acceptance Agent. Hours of operation are generally 9:00am - 4:00pm, Monday-Friday. You should call before you apply to check location hours.

You may apply at the following offices:

Franklin Park Post Office

5151 Monroe St
Toledo, OH 43623

(419) 885-2433

South Toledo Post Office

1144 S. Detroit Ave

Toledo, OH 43614

(419) 385-9536

Kenwood Post Office

2941 Haughton Dr

Toledo, OH 43606

(419) 471-9093

Main Post Office

435 S St Clair St

Toledo, OH 43601

(419) 245-6931

Oregon Post Office

3054 Dustin Rd

Oregon, OH 43616

(419) 693-5033

Maumee Post Office

1375 Ford St

Maumee, OH 43537

(419) 893-2541

Holland Post Office

6923 Angola Rd

Holland, OH 43528

(419) 865-2601

Waterville Post Office

12 S 3	rd	St
Waterville, OH 43566		

(419) 862-3272

Lucas County Clerk of Courts West/Sylvania area

4900 N McCord Rd
Sylvania, OH 43560

(419) 885-3373

Lucas County Clerk of Courts South/Maumee area
--

4456 Heatherdowns Blvd
Toledo, OH 43614

(419) 382-8900

Lucas County Clerk of Courts East/Oregon area

3034 Navarre Ave
Oregon, OH 43616

(419) 213-8580

Lucas County Clerk of Courts Downtown area

1600 Madison Ave

Toledo, OH 43624

(419) 245-4201

Elmore Post Office

328 Rice St

Elmore, OH 43416

(419) 862-3272

Oak Harbor Post Office

126 Church St

Oak Harbor, OH 43449

(419) 898-4501

Sandusky Post Office

2220 Caldwell St
Sandusky, OH 44870

(419) 626-5525

Amherst Post Office

350 N Leavitt Rd
Amherst, OH 44001

(440) 988-3421

Erie County Clerk of Court

323 Columbus Ave
Sandusky, OH 44870

(419) 627-7706

Ottawa County Clerk of Court

315 Madison St Room 304
Port Clinton, OH 43452

(419) 734-6755

Lorain County Clerk of Court

226 Middle Ave First Floor
Elyria, OH 44035

(440) 329-5127

If you find that your travel is necessary for a medical emergency, you may contact the U.S. State Department Passport Duty Officer at (202) 647-4000. Please note the Passport Duty Officer will not be able to assist you if your contact is for business or pleasure travel. Normal processing time for passports is five weeks. If you need expedited services for business or pleasure, you may receive your passport within seven-to-ten days for an additional fee. For further information, please refer to the State Department Web Page -

<http://travel.state.gov/passport/index.html>

or the National Passport Information Center at 1-877-487-2778. Live operators stand ready to assist you from 8am-8pm EST. It is automated 24 hours a day/seven days a week. This is a toll free call.

If you have questions regarding this information, please feel free to contact my staff assistant, Theresa Morris, in my District Office, at (419) 259-7500. I wish you a safe journey.